**ISRAEL SOLOMON MAICHIBI**

**Ado-Ekiti, Nigeria 360104** [**|+2349037940733| solomonisraelmaichibi@gmail.com**](mailto:|+2349037940733|%20solomonisraelmaichibi@gmail.com)

**Summary**

I am a selfless, hardworking, optimistic and goal driven young professional who demonstrates exceptional leadership skills with focus on collaboration and strategic vision. I bring proven track record of driving organizational growth through innovative thinking and effective communication. I am seeking for opportunities in a thriving workspace where I can be efficient and effective to a larger cause. I have a knack for ensuring excellence and adding value to archive organizational objectives. Also, I am adept at fostering relationships and creating inclusive environments that empower teams to excel.

**Experience**

**POSITION: PRESIDENT 03/2025-Date**

***Financial Inclusion (CDS)***

***Ekiti, Nigeria.***

***Roles:***

·Engaged with public through regular communication, maintaining transparency and building trust in leadership.

·Developed successful strategies and policies, meeting organizational needs and implementing improvements.

·Kept organization in compliance with regulations and internal requirements.

·Set ambitious expectations for operations and established pathways to accomplishing goals.

·Tracked organizational performance against objectives and revamped strategies to better meet targets.

·Oversaw day-to-day functioning of [CDS] operation.

·Promoted gender equality and women's empowerment through targeted policies and initiatives, driving social change.

·Reviewed reports, recommendations and requests from subordinate leadership.

**POSITION: Battalion Com / Ag. Capt. 18nd Ekiti Comp 11/2024-Date**

***R.S. Miracle Land Zone***

***Ekiti, Nigeria.***

***Roles:***

·Commanded troops and enforced orders under both combat and non-combat conditions.

·Maintained up-to-date and accurate unit records for equipment, and logistics.

·Trained troops in advanced surveillance methods to gather vital intelligence.

·Managed non-combat operations for humanitarian aid and peacekeeping work.

**POSITION: Battalion Com / Ag. Capt. 18nd Ekiti Comp 10/2024-Date**

***A4&T Brilla And Glanz***

***Kano, Nigeria.***

***Roles:***

·Monitoring and reporting on regional performance, providing insights for continuous improvement.

·Monitoring staff performance and developed improvement plans.

·Facilitating stakeholder meetings, fostering strong relationships and collaborative partnerships.

·Recruited and hired staff for organizational vacancies and enforced consistent policies across workforce.

·Developed and implemented regional strategies, driving growth and achieving key performance indicators.

**POSITION: Teacher of English** **07/2024-Date**

***Higher Ground Integrated Educational Services***

***Ekiti, Nigeria.***

***Roles:***

·Teaching Basic English skills to students, including reading, writing, speaking, spelling and grammar.

·Helped students overcome language barriers through motivation, dedication and persistence in helping them to succeed.

·Established safe learning environment to make students feel comfortable, secure and confident.

·Managed classroom environments, promoting a positive and inclusive atmosphere conducive to learning.

·Planned, created and delivered English subjects based on needs and interests of students.

·Used effective teaching strategies which engaged and challenged students, implementing actions appropriate to their needs and curriculum demands.

·Monitored and documented student attendance, behaviour, and academic progress, adhering to school policies.

·Assessed student progress through regular examinations, coursework, and oral presentations, providing constructive feedback.

**POSITION: Director of Education 01/2025-03/2025**

***Financial Inclusion CDS***

***Ekiti, Nigeria.***

***Roles:***

·Set and enhanced programme schedules to meet expected demands and enhance corp members learning opportunities.

·Facilitated engaging learning environments by incorporating interactive and experiential learning activities.

·Represented institution at external events to raise Financial Inclusion CDS profile in wider community.

**POSITION: Chief of Staff 09/2023-12/2024**

***NASELS***

***Jigawa, Nigeria.***

***Roles:***

·Monitored staff performance and developed improvement plans.

·Advised senior management on facilities needs and delivered ongoing operational support.

·Supported employee morale and well-being by developing positive practices centred on career development and individual job satisfaction.

·Cultivated work environment focused on personal responsibility, continuous improvement and delivering high-quality results.

·Recruited and hired staff for organizational vacancies and enforced consistent policies across workforce.

·Coordinated strategic plans for administrative services management and optimisation to best use available resources.

·Prepared statements detailing operational detail and key performance indicators.

**POSITION: Census Officer** **02/2023-08/2024**

***Christ Apostolic Church***

***Kano, Nigeria.***

***Roles:***

·Stored collected information confidentially and securely.

·Explained interview procedures to establish trust with participants.

·Gathered data from surveys to write detailed outcome reports.

·Reached out to people by telephone, face-to-face, or virtual means.

·Applied appropriate interview technique to draw out relevant, reliable information.

·Documented responses following established guidelines.

**POSITION: CAC Census Regional Coordinator 02/2023-08/2024**

***Christ Apostolic Church***

***Kano, Nigeria.***

***Roles:***

·Monitored and reported on regional performance, providing insights for continuous improvement.

·Coordinated cross-functional teams to deliver projects within tight deadlines, boosting team productivity.

·Monitored staff performance and developed improvement plans.

·Handled human resources concerns and established plans to handle issues with consistent approach.

·Managed budget allocation for regional projects, optimising resource utilisation and financial performance.

·Recruited and hired staff for organisational vacancies and enforced consistent policies across workforce.

·Managed organisational resources to meet administrative and operational needs whilst adhering to budgetary guidelines and meeting quality and schedule demands.

·Managed diverse administrative, financial and documentation requirements accurately for multiple locations for tracking and accountability.

**POSITION: Social Director 06/2023-06/2024**

***NASELS***

***Jigawa, Nigeria.***

***Roles:***

·Identified issues, analysed information and provided solutions to problems.

·Built and maintained courteous and effective working relationships.

·Enhanced working relationships by participating in team-building activities.

·Demonstrated consistent hard work and dedication to achieve results and improve operations.

**POSITION: Teacher of English 1/2023-06/2024**

***Christ Apostolic Academy***

***Kano, Nigeria.***

***Roles:***

.Taught basic English skills to students, including reading, writing, speaking, spelling and grammar.

·Helped students overcome language barriers through motivation, dedication and persistence in helping them to succeed.

·Established safe learning environment to make students feel comfortable, secure and confident.

·Managed classroom environments, promoting a positive and inclusive atmosphere conducive to learning.

·Planned, created and delivered English subjects based on needs and interests of students.

·Communicated effectively with parents as appropriate regarding child progress, behaviour and other reports.

·Used effective teaching strategies which engaged and challenged students, implementing actions appropriate to their needs and curriculum demands.

·Delivered interactive lectures on English literature, grammar, and writing techniques, enhancing student understanding.

·Monitored and documented student attendance, behaviour, and academic progress, adhering to school policies.

·Designed and delivered engaging English lessons, catering to a diverse range of learning styles and abilities.

·Assessed student progress through regular examinations, coursework, and oral presentations, providing constructive feedback.

**POSITION: Computer Operator 01/2019-02/2024**

***God’s Grace Computers***

***Jigawa , Nigeria.***

***Roles:***

·Kept computer systems in excellent working order by performing preventative maintenance.

·Submitted job reports to inform management regarding status and developments.

·Generated reports for infrastructure monitoring, upgrade and management activities.

·Improved devices' performance by updating computers with patches or new applications.

·Monitored and controlled computer and electronic data processing equipment.

·Provided excellent client service by addressing and resolving user requests and problems.

·Executed daily data backup procedures, safeguarding critical information against potential loss.

·Completed basic upkeep and notified supervisors of more complex repairs needed.

·Provided technical support to staff, resolving issues to ensure uninterrupted workflow.

**POSITION: Deputy Organizing Secretary** **2/2021-06/2022**

***ELSA***

***Jigawa, Nigeria.***

***Roles:***

·Dealt with confidential and sensitive data and appropriately maintained records.

·Maintained organized filing system documenting business operations.

·Took accurate and detailed notes at meetings covering agenda items, action points and proposals

·Documented and shared weekly meeting minutes.

·Organized personal and professional calendars, sending reminders and updates for upcoming meetings and events.

·Generated high-quality reports, documents and presentations.

**POSITION: Computer Teacher 08/2018-10/2018**

***Bidemi Computer Institute***

***Kano, Nigeria.***

***Roles:***

·Illustrated practical uses of Computer Science curriculum to enhance student passion and understanding

·Provided additional support to students ahead of exams, including revision programmes and useful IT resources.

·Motivated students by assigning tailored targets and learning objectives.

·Built student confidence through interactive teaching and conducting character-building exercises.

·Adapted teaching methods to meet changing needs of classes and individuals.

·Maintained positive, productive learning environments through exceptional classroom management.

·Communicated student progress, improvements required and targets to parents.

·Marked students' homework and mock exams, providing clear feedback.

Skills & Technicalities

**Soft:** ·Leadership , ·Visionary thinking ·Strategic planning, Teamwork. ·

**Hard:** · Public Speaking

**Technical:** · Microsoft Office Suite, Artificial Intelligence, ·Social media proficiency, Graphics Design, Video Editing, Digital Marketing

Education

**Bachelor of Theology 06/2024**

*Religious Studies*

CACTSK

**Bachelor of Arts 12/2023**

English Language

Federal University Dutse

**Primary School First Leaving Certificate 2006-2012**

Good Foundation Nursery and Primary School

Plateau, Nigeria

**Secondary School Leaving Certificate (WAEC/NECO) 2013-2018**

Artificial Intelligence

Programming Hub

**Certificate 08/2022**

Artificial Intelligence

Programming Hub

**Certificate 06/2022**

Software Engineering

Programming Hub

**Certificate 02/2022**

Social Media Marketing

Programming Hub

**Certificate 08/2021**

Advanced Digital Marketing

Programming Hub

**Certificate 06/2021**

*Digital Marketing*

Programming Hub

**Certificate 09/2015**

*Information Technology*

Bidemi Computer Institute

Languages

English, Hausa

Accomplishments

·Planned and coordinated various projects.

·Streamlined workflow by consolidating lengthy processes and redundant documentation that resulted in more effective and timely completion .

·Advanced from DOE to President quickly as result of hard work, and proven leadership qualities and achievements.

·Streamlined workflow by consolidating lengthy processes and redundant documentation which resulted in more effective and timely completion of allocated work.

Professional Affliations

·Member, Association of Students of English and Literary Studies (FUD) chapter.

·Member, CACTSK ALUMNI

·Member, JCI ALUMNI FUD Chapter

Award

.Award of Meritorious Service from CAC MT. OF BLESSING Dutse Jigawa State **02/2024**

.Award of Meritorious Service from NASELS Dutse Jigawa State **12/2023**

Hobbies & Interest

·Researching ·Reading ·Writing ·Singing .Graphics design

Referees

Referees are available base on request.